CITY OF FERNHOLLOW

DEPARTMENT OF PUBLIC WORKS

INVITATION TO BID

Bid No. PW-2026-031

Maple Avenue Water Main Replacement

Sealed bids for the Maple Avenue Water Main Replacement project will be received by the City Clerk, City of Fernhollow, 400 Alder Street, Fernhollow, until 2:00 p.m. local time on Thursday, March 12, 2026, at which time they will be publicly opened and read aloud. Bids received after that time will not be accepted and will be returned unopened.

The work consists of furnishing and installing approximately 2,400 linear feet of 8-inch ductile iron water main, together with valves, hydrants, service reconnections and pavement restoration, all as shown on the Drawings and described in the Specifications.

A pre-bid conference will be held at 10:00 a.m. on Tuesday, February 24, 2026, in the Public Works Conference Room, 400 Alder Street. Attendance is strongly encouraged but is not mandatory.

Questions regarding the Bid Documents must be submitted in writing to the Project Engineer no later than 5:00 p.m. on Tuesday, March 3, 2026. Questions received after that time will not be answered.

Each bid shall be accompanied by a bid bond, certified check or cashier’s check in an amount not less than five percent (5%) of the total bid, made payable to the City of Fernhollow.

The City reserves the right to reject any or all bids, to waive informalities, and to award the contract in the best interest of the City.

Dated: February 9, 2026

Imogen Tsarevsky, City Clerk

INSTRUCTIONS TO BIDDERS

1. EXAMINATION OF DOCUMENTS AND SITE

Bidders shall carefully examine the Bid Documents and the site of the work and shall fully inform themselves of all conditions affecting the work. The submission of a bid will be taken as evidence that such examination has been made.

2. PREPARATION OF BIDS

Bids shall be submitted on the Bid Form furnished by the City. All blank spaces for bid prices shall be filled in, in ink or typewritten, in both words and figures where indicated. In case of a discrepancy between the unit price and the extended amount, the unit price shall govern. In case of a discrepancy between words and figures, the amount written in words shall govern.

3. SIGNATURES

The Bid Form shall be signed by an officer or other person authorized to bind the Bidder. Bids submitted by a corporation shall bear the corporate seal. Bids submitted by a partnership must be signed by a general partner.

4. ADDENDA

Any addenda issued during the bidding period will be posted on the City's website. Bidders shall acknowledge receipt of all addenda in the space provided on the Bid Form. Failure to acknowledge all addenda may result in rejection of the bid as non-responsive.

5. BID SECURITY

Each bid shall be accompanied by bid security in the amount of five percent (5%) of the total bid, in the form of a bid bond on the form provided, a certified check, or a cashier's check. The bid security of unsuccessful bidders will be returned after award of the contract.

The successful bidder shall furnish a Performance Bond and a Payment Bond, each in the amount of one hundred percent (100%) of the contract price, within ten (10) days after notice of award.

6. DOCUMENTS TO BE SUBMITTED WITH THE BID

The following documents shall be completed and submitted with the bid:

(a) Bid Form, including the Bid Schedule;

(b) Bid Bond or other bid security;

(c) Non-Collusion Affidavit, signed and notarized;

(d) Subcontractor List;

(e) Statement of Bidder's Qualifications; and

(f) Acknowledgment of all addenda issued.

Bids that do not include all of the above documents may be rejected.

7. SUBMISSION OF BIDS

Each bid shall be enclosed in a sealed envelope clearly marked "BID – MAPLE AVENUE WATER MAIN REPLACEMENT – BID NO. PW-2026-031" and bearing the name and address of the Bidder. One (1) original and two (2) copies of the bid shall be submitted. Bids submitted by facsimile or e-mail will not be accepted.

8. WITHDRAWAL OF BIDS

A bid may be withdrawn by written request received prior to the time set for the opening of bids. No bid

may be withdrawn for a period of sixty (60) days after the bid opening.

9. AWARD OF CONTRACT

The contract will be awarded, if at all, to the lowest responsive and responsible bidder. The successful bidder shall execute the Agreement and furnish the required bonds and certificates of insurance within ten (10) days after notice of award.

10. CONTRACTOR REGISTRATION

Bidders must be registered with the State Contractor Registration Board at the time of bid. The Bidder’s registration number shall be entered on the Bid Form.